

ST. MARY'S SR. SEC. SCHOOL, MAYUR VIHAR-III, DELHI-96 KG ADMISSION 2018-19

St. Mary's Senior Secondary School is a Christian Minority Institution under the Catholic Archdiocese of Delhi.

Age: 4+ as on 31.03.2018 (Born between 01.04.2013 and 31.03.2014)

Application form will be available on school website (www.smsmayurvihar.org) from 27-12-2017 to 17-01-2018.

Take a print out of the application form available on the school website on an A4 size white sheet of paper.

Mode of distribution : Online only

Receipt of filled-in forms

From 8 to 12 January [Mon - Fri] between 08:30 a.m. -10:30 a.m.

From 15 to 17 January between 08:30 a.m. -12:00 noon.

Kindly hand over the filled in forms along with Rs.25/- registration fee in the office to a responsible person only.

List of supporting documents (self attested photocopies) to be submitted along with the form :

- 1. Computerised Birth Certificate of the child with the child's name printed on it** from the Municipality.
- 2. Address Proof** (any one of the following):
 - i) Ration Card/Smart Card issued in the name of parents(Mother/Father having name of child)
 - ii) Domicile certificate of child or of his/her parents.
 - iii) Voter ID Card and Aadhar Card of any of the parents.
 - iv) Current MTNL telephone Bill/Electricity Bill/Water Bill/Passport in the name of any of the parents or child.
(Rent deed will not be considered as proof of residence)
- 3. Christians:**
 - (i) Baptism Certificate of both parents and child
 - (ii) Membership certificate from the Parish Priest
- 4. Sibling:** (Real Brother/Sister only): Photocopy of the School ID card of 2017-18.



Note : Recent Passport Size Family Photograph (Father, Mother & child/children together in one photo with date printed on it) to be pasted in Application Form and Counter Foil.

[Sample Photo]

THE SCHOOL RESERVES THE RIGHT TO REJECT THE APPLICATION FORMS WITH INCOMPLETE OR FALSE INFORMATION.



PRINCIPAL

Principal
St. Mary's Sr. Sec. School
Mayur Vihar-III
Delhi-110096

ST. MARY'S SR. SEC. SCHOOL MAYUR VIHAR PHASE- III

K.G ADMISSION 2018-19

St. Mary's Sr. Sec. School, Mayur Vihar-III, Delhi, is a Recognised Unaided Catholic Minority School, under the Management of Delhi Catholic Archdiocese. Provisions of RTE are not applicable to Minority Schools.

1. Catholics and Christians (Christians of recognized church denominations) within the zone as per the Archdiocesan policy shall have the first preference in admission. The remaining seats, if any, will be treated as Open/General Seats.
2. Admission Criteria
 - i) Children born between 1st April 2013 and 31st March 2014
 - ii) Point allocation on 100 point scale for Open/General seats:

SL NO.	LOCALITY	POINTS
1) (a)	Mayur Vihar-III : LIG Flats (Pkt A1 & A2), Mini MIG and SFS Flats (Pkt C & D)	30
(b)	Mayur Vihar-III : SFS Flats Pkt(A & B), LIG Flats Pkt A3, Janta Flats(Pkt B1 to B8, C1 & C2), MIG Flats (Pkt 1 to 6), Mix Housing Flats Near MIG New Kondli (Pkt C1), Jay Ambey Appt., G.D Colony	20
2)	Staff child	50
3)	Sibling (Real Brother/Sister studying in St. Mary's School MV-3)	20

Admission Schedule

1. Last date for registration & submission of form : 17th January (8.30 – 12 noon)
2. First shortlist & list of draw (if required) : 15th February (4:00 p.m.)
3. Second shortlist and waiting list (if required) : 28th February



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ST. MARY'S SENIOR SECONDARY SCHOOL, DELHI-96

Schedule for Draw & Admission to KG 2018-19

Sl. No	Description	Date	Time
1	Commencement of availability of Application Forms for Admission on School Website	27 Dec 2017	Online Mode (Form available on school website www.smsmayurvihar.org)
2	Submission of Forms Duly Filled in	8 th Jan to 17 th Jan	8 th Jan to 12 th Jan 8.30 to 10.30 a.m.
	Last date for submission of filled in application form	17 th Jan 2018	15 th Jan to 17 th Jan 8.30 a.m. to 12.00 noon
3	a) Display of 1 st Shortlist	15 th Feb 2018	4.00 p.m.
	b) List for Draw, if required	15 th Feb 2018	
	c) Resolution of Queries	16 th to 20 th February	8.00 to 10.00 a.m.
5	a) Display of 2 nd Shortlist & Waiting List	28 th Feb 2018	10.00 a.m.
	b) Resolution of Queries	1 st to 7 th March 2018	8.00 to 10.00 a.m.



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St. Mary's Jr. Sec. School
Mayur Vihar-III
Delhi-110096

INSTRUCTIONS FOR ON LINE KG ADMISSION REGISTRATION FORMS 2018-19

NOTICE

- Parents are requested to go through admission notice carefully and download the KG registration form available online.
- There after they should take a print out of the registration form on an A4 size paper white sheet paper and submit the filled in form at St. Mary's Sr. Sec. School, Mayur Vihar Phase-III, with a registration fee of Rs.25/- from :
 1. 08.01.2018 to 12.01.2018 from 8.30.a.m to 10.30.a.m.
 2. 15.01.2018 to 17.01.2018 from 8.30 a.m. to 12.00 noon.
- Downloaded registration forms will be considered only on submission of the filled registration form along with a fee of Rs.25/- only.
- Any alteration on printed Registration form will not be accepted and will be treated as cancelled.



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Principal
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Delhi-110096

10. **Father's Occupation/ Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
11. **Office Address & Telephone No. :**
12. **Mother's Occupation /Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
13. **Office Address & Telephone No.**
14. **No. of Children..... Boys..... Girls.....**

DECLARATION BY THE PARENTS

I(Name), Father/Mother of
 (name of the child) hereby certify that the above information provided by me is correct and I understand that if the information is found to be incorrect or false or incomplete the ward shall be automatically debarred from selection / admission process without any correspondence in this regard. I also understand that the application / registration/ short listing does not guarantee admission to my ward. I accept the process of admission undertaken by the school which is a Christian Minority Institution and I will abide by the decision taken by the school authorities.

Date [Signature of the Mother] [Signature of the Father]

The following documents (Self attested photocopies should be submitted) are to be attached along with application form:

1. Computerised Birth Certificate of the child with the child's name printed on it from the Municipality.
2. Domicile certificate of child or of his/her parents.
3. Voter ID Card and Aadhar Card of any of the parents.
4. Current MTNL telephone Bill/Water Bill/Passport in the name of any of the parents or child.
5. Baptism certificate of the child & membership certificate from Parish Priest (For Christians only)
6. Photocopy of the ID card of the sibling, if applicable.

Rent deed will not be considered as proof of residence

Submission of filled in forms

8th – 12th January 2018 from 8:30 a.m. – 10:30a.m. On all working days [Mon-Fri]
15th – 17th January 2018 from 8.30 a.m. – 12.00 noon

COUNTER FOIL FOR KG 2018-19

Registration Number

Name of the Child

S/o/ D/o.....

Recent Passport Size
Family Photograph
(Father, Mother & child/children
together in one photo)

Submission of filled in forms

8th – 12th January 2018: 8:30 a.m. – 10:30a.m. [Mon-Fri]

15th – 17th January 2018: 8.30 a.m.– 12.00 noon.

Kindly bring Rs.25/- change

Signature of Admission Incharge
