

INSTRUCTIONS:

1. Students should report to school on examination days by 9.45 a.m. No candidate will be allowed to enter after 10 am. No candidate will be allowed to leave the Exam Centre before the examination is over.
2. **Winter school uniform, neat haircut, polished shoes and mask is mandatory. Girls' hair should be neatly tied up in a pony tail or plait. Only black hairbands and clips are permitted.**
3. Entry will be permitted through Gate no.1 and the exit will be through Gate no.2.
4. **Students are not allowed bags, books or any study material inside the school campus. If students are accompanied by their parents, they should leave the bags with them.**
***Students are allowed to carry only a transparent pouch and a transparent water bottle inside the campus. Use of pencil is strictly forbidden.**
5. No exchange of materials is permitted.
6. **All students MUST carry admit card on all days of examination. Without the admit card, students will not be allowed to write the exam.**
7. **Mobile phone, watch or any other electronic items are not permitted. Examination hall will be having a clock.**
8. After entering the campus, students will stand in a line as directed by teachers and follow the instructions given. Students will be assembled in the school hall class wise and the teachers in charge will take care of them.
9. There should be no crowding while entry and exit from auditorium and the floors before and after examinations
10. Students must follow the instructions provided during the briefing session on OMR. Mark the answers on the OMR sheet only. Marking on any other sheet will be considered as UFM (unfair means).
11. **Use blue ball point pens for filling the bubbles in OMR sheet. (as mentioned in the admit card)**
12. Attempt the questions after reading the instructions carefully. Attempt the number of questions allotted as per the respective sections.
13. Students will be provided an additional sheet for rough work, that must be returned along with OMR sheet. **No stapling should be done. Staplers are not to be brought.**
14. At the end of attempting all questions and revisiting and ensuring all answers are marked correctly, student will write the correct choice (a, b, c or d) in the box provided on OMR sheet. No box should be left blank in the questions which are to be attempted. If any box is blank, ensure that the next circle has been darkened.
15. Never use whiteners to rectify filling errors in answers. This will be considered invalid.
16. Students must follow Covid protocol at all times.

WISH YOU ALL THE VERY BEST!



PRINCIPAL