

30.06.2020

Dear parents, guardians and my dear students

Considering the extremely difficult scenario which we are in right now due to Covid -19, we will be continuing with the online classes from 1st July 2020. We are trying our best to see that through online classes your child is connected to his/ her teacher. There could be few glitches because of connectivity and device settings which are not within our control, also the non- availability of devices because of the working parents etc. However the teachers will be sending the recorded lessons to your child through other means. The new time table will be send to your students by the class teacher. To ensure that maximum learning is happening for your child during the time slot given we would like you to keep in mind the following points:-

- 1. Please make sure your child is ready 10 minutes before the time mentioned in the time-table for his /her online class.**
- 2. They should be disciplined during the class and do not create unnecessary distractions.**
- 3. They should not experiment with the App by randomly clicking on the page, which can lead to muting the teacher or ending a class.**
- 4. They should adhere to the instructions given by the teacher during the class.**
- 5. Students are not allowed to use the Chat option of Microsoft Team for personal chats before, during or after the class. The chats can be read by the teachers.**
- 6. The students are not allowed to mute or remove any student from the team. The students who do not follow the rules of online classes can be barred by the teachers from all classes and necessary action can be taken against them.**

Dear parents, Once again to remind you that since we cannot be physically present with your child at this time, we would be grateful if you can co-operate with us and adhere to the above mentioned points. We request your patience and support. Looking forward to an interactive learning with your child.

Thanks and Regards

Principal.