

Dear Parents,

Greetings from St. Mary's.

We are coming to the end of yet another challenging academic session with enriching and enduring memories for one and all. We at St. Mary's continue to strive in our mission to provide the best possible learning experience along with holistic development for our students. We thank you for the whole-hearted support that we received throughout the year. We anticipate your co-operation and support for the coming session, 2022-23.

Please note the following:

- As informed earlier, the Annual / Preboard examinations for classes 6 to 12 begin from 2nd March.
- Classes KG-8 will have the online examination.
- Classes 9-12 will have the offline examination in school.
- Kindly follow the date sheet send to your ward by the class teacher.
- Students will have study leave from 26th February to 1st March.
- **The result will be declared on 26th March 2022. Result day PTM will be held offline for all the classes. Timing will be shared later by the class teachers.**
- The new session for classes 1-5 & 6 to 10 and 12 is scheduled to commence from 4th April 2022.
- **The Books and Stationery for various classes will be available on the following days:**
 - i. Class 1 - 24th March (8am- 12 noon)
 - ii. Classes 2 & 3 - 25th March (8am- 12 noon)
 - iii. Classes 4 & 5 - 26th March (8am- 12 noon)
 - iv. Classes 6 & 7 - 28th March (8am- 12 noon)
 - v. Classes 8 & 9 - 29TH March (8am- 12 noon)
 - vi. Classes 10 & 12 - 30th March. (8am- 12 noon)


Offline Exam guidelines for classes 9-12.

1. On examination days, students have to reach the school by 7.40am.
2. Students should come in proper school uniform.
3. Students should always wear a face cover/mask.
4. Exchange of masks with each other is not allowed.
5. Everyone should carry their own sanitiser's.
6. Students should carry their own stationery items required for the exam. Borrowing/exchange of stationery is strictly prohibited.
7. Exam will remain cancelled if the student is found using any unfair means.
8. Students should leave the school premises immediately after the exam and should directly go home from the school.
9. Dispersal time of the students will be at 10.30 through gate no-2.

Online Exam guidelines for classes 6-8.

1. Students should join the scheduled meeting on the day of examination on time and should keep their cameras on during the examination.
2. Students should write the answers neatly with black pen and should also write their name, class and roll number in the top right corner of the answer sheet.
3. Name for the PDF file for uploading should be in the given format – Roll No, Name, Class & Sec, Subject.
4. Students are requested to inform the concerned teachers if they are facing problems in uploading.
5. Extra time will not be given for uploading.
6. Cheating cases will be dealt with strictly. No marks will be awarded for answers copied using any unfair means.
7. Parents are requested to ensure that your ward write the exams with utmost sincerity and honesty. Parents are requested to invigilate the students while your ward gives the exams.

Looking forward to your valuable cooperation


Principal.

