

ST. MARY'S SR. SEC. SCHOOL, MAYUR VIHAR-III, DELHI-96
KG ADMISSION 2020-2021

St. Mary's Senior Secondary School is a Christian Minority Institution under the Delhi Catholic Archdiocese .

Age: 4+ as on 31.03.2020 (Born between 01.04.2015 and 31.03.2016)

Application form will be available on school website (www.smsmayurvihar.org) from 29.11.2019 to 27-12-2019. Take a print out of the application form available on the school website on an A4 size white sheet of paper.

Mode of distribution : Online only

Receipt of filled-in forms

2nd December 2019 – 20th December 2019 [Mon-Fri] between 08:30 a.m. -10:30 a.m.

23rd and 24th December 2019 between 08:30 a.m. – 11:00 a.m.

27th December 2019 between 08:30 a.m. -11:00 a.m.

Kindly hand over the filled in forms along with Rs.25/- registration fee in the office to a responsible person only.

List of supporting documents (self attested photocopies) to be submitted along with the form:

- 1. Computerised Birth Certificate of the child from the Municipality with the child's name printed on it.**
- 2. Aadhar Card of both the parents and child is compulsory.**
- 3. Address Proof:** (any two of the following)
 - i) Ration Card/Smart Card issued in the name of parents (Mother/Father having the name of child)
 - ii) Domicile certificate of child or of his/her parents.
 - iii) Voter ID Card of **both** the parents.
 - iv) Recent Electricity Bill/MTNL telephone Bill/Water Bill or Passport in the name of any of the parents.
(Rent deed will not be considered as proof of residence)
- 4. Christians:**
 - (i) Baptism Certificate of both the parents and child
 - (ii) Membership Certificate from the Parish Priest
- 5. Sibling:** (Real Brother/Sister only): Photocopy of the School ID card of 2019-2020.

Note: Recent Passport Size Family Photograph (Father, Mother & children together in one photo with date printed on it) to be pasted in Application Form and Counter Foil.



[Sample Photo]

THE SCHOOL RESERVES THE RIGHT TO REJECT THE APPLICATION FORMS WITH INCOMPLETE OR FALSE INFORMATION.

PRINCIPAL

ST. MARY'S SENIOR SECONDARY SCHOOL, DELHI-96

Schedule for Draw & Admission to KG 2020-2021

Sl. No	Description	Date	Time
1	Commencement of availability of Application Forms for Admission on School Website (www.smsmayurvihar.org)	29 th November 2019	
2	Submission of Forms Duly Filled in	2 nd – 20 th December 2019 [Monday to Friday only] 23 rd – 24 th December 2019	8:30 a.m. to 10:30 a.m. [Monday to Friday only] 8:30 a.m. to 11:00 a.m.
3	Last date for submission of filled in application form	27 th December 2019	8:30 a.m. to 11:00 a.m.
4	a) Display of 1 st Shortlist b) List for Draw, if required c) Resolution of Queries	24 th January 2020 24 th January 2020 27 th January to 3 rd February	4:00 p.m. 4:00 p.m. 8:00 a.m. to 10:00 a.m.
5	a) Display of 2 nd Shortlist & Waiting List b) Resolution of Queries	12 th February 2020 13 th – 19 th February 2020	10:00 a.m. 8:00 a.m. to 10:00 a.m.

ST. MARY'S SR. SEC. SCHOOL MAYUR VIHAR PHASE- III

K.G ADMISSION 2020-2021

St. Mary's Sr. Sec. School, Mayur Vihar-III, Delhi, is a Recognised Unaided Catholic Minority School, under the Management of Delhi Catholic Archdiocese. Provisions of RTE are not applicable to Minority Schools.

1. Catholics and Christians (Christians of recognized church denominations) within the zone as per the Archdiocesan policy shall have the first preference in admission. The remaining seats, if any, will be treated as Open/General Seats.
2. Admission Criteria
 - i) Children born between 1st April 2015 and 31st March 2016
 - ii) Point allocation on 100 point scale for Open/General seats:

SL NO.	LOCALITY	POINTS
1) (a)	Mayur Vihar-III : LIG Flats (Pkt A1 & A2), Mini MIG and SFS Flats (Pkt C & D)	30
(b)	Mayur Vihar-III : SFS Flats Pkt(A & B), LIG Flats Pkt A3, Janta Flats(Pkt B1 to B8, C1 & C2), MIG Flats (Pkt 1 to 6), Mix Housing Flats Near MIG New Kondli (Pkt C1), Jay Ambey Appt., G.D Colony	20
2)	Staff child	50
3)	Sibling (Real Brother/Sister studying in St. Mary's School MV-3)	20

Admission Schedule

1. Last date for registration & submission of form : 27th December (8.30 – 11.00 a.m.)
2. First shortlist & list of draw (if required) : 24th January (4:00 p.m.)
3. Second shortlist and waiting list (if required) : 12th February (10:00 a.m.)

**INSTRUCTIONS FOR ONLINE
REGISTRATION FORM FOR K.G ADMISSION 2020-2021**

NOTICE

1. Parents are requested to go through the admission notice carefully and download the KG Registration form available online.

2. Take a print out of the registration form on an A4 size white paper and submit the filled in form at St. Mary's Sr. Sec. School, Mayur Vihar Phase-III, with a registration fee of Rs.25/-.

3. Date & Time for Submission of filled in forms: -
 - a) 2nd - 20th December 2019 [Mon-Fri] : from 8.30.a.m to 10.30.a.m.
 - b) 23rd and 24th December 2019: from 8.30 a.m. to 11.00 a.m.
 - c) 27th December 2019 : from 8.30 a.m. to 11.00 a.m.
(Last date of submission)

4. Any alteration on printed Registration form will not be accepted and will be treated as cancelled.

PRINCIPAL

St. Mary's Sr. Sec. School

Mayur Vihar-3, New Delhi-110096

(Christian Minority Institution run by Delhi Catholic Archdiocese)

ADMISSION FOR CLASS K.G 2020-2021

APPLICATION FORM

Recent Passport Size
Family Photograph
(Father, Mother & children together in one
photo)

(Paste)

Passport Size Photo of
the Candidate

(Paste)

FOR OFFICE USE ONLY

Registration No.
K.G 2020-2021

INSTRUCTIONS: All the information to be filled in Block Letters. Please answer all questions completely and accurately as possible. Wherever applicable, please tick (✓) the box required that accurately reflects your answer. Incomplete and erroneous information shall lead to automatic disqualification.

1. Name of the child:

2. Gender Girl Boy

3. Date of Birth :
Day Month Year

4. Religion: a) Christian Hindu Sikh Muslim Others

b) Denomination (if Christian)

5. Father's Name :

6. Mother's Name :

7. Residential Address:

Tel. No. Mobile

8. Distance from St. Mary's School (in Kms.)

9. Sibling (Real Brother/Sister studying in St. Mary's School) if Yes, please provide the following information: Yes No

Name	Admn. No.	Class & Sec

P.T.O

For office
only

10. **Father's Occupation/ Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
11. **Office Address & Telephone No. :**
12. **Mother's Occupation /Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
13. **Office Address & Telephone No.**
14. **No. of Children..... Boys..... Girls.....**

DECLARATION BY THE PARENTS

I(Name), Father/Mother of (name of the child) hereby certify that the above information provided by me is correct and I understand that if the information is found to be incorrect or false or incomplete the ward shall be automatically debarred from selection / admission process without any correspondence in this regard. I also understand that the application / registration/ short listing does not guarantee admission to my ward. I accept the process of admission undertaken by the school which is a Christian Minority Institution and I will abide by the decision taken by the school authorities.

Date [Signature of the Mother] [Signature of the Father]

The following documents (Self attested photocopies should be submitted) are to be attached along with application form:

1. Computerised Birth Certificate of the child from the Municipality with the child's name printed on it.
2. **Aadhar Card of both the parents and child is compulsory.**
3. Voter ID Card of **both** the parents.
4. Domicile certificate of child or of his/her parents.
5. Recent Electricity Bill/MTNL telephone Bill/Water Bill or Passport in the name of any of the parents.
6. Baptism certificate of the child and both the parent & Membership Certificate from Parish Priest (For Christians only)
7. Photocopy of the ID card of the sibling, if applicable.

Rent deed will not be considered as proof of residence

Submission of filled in forms

2nd – 20th December 2019 from 8:30 a.m. – 10:30a.m. On all working days [Mon-Fri]

23rd and 24th December 2019 from 8:30 a.m. – 11:00 a.m.

27th December 2019 from 8:30 a.m. – 11:00 a.m.

COUNTER FOIL FOR KG 2020-2021

Registration Number

Name of the Child

S/o/ D/o.....

Recent Passport Size
Family Photograph
(Father, Mother & child/children
together in one photo)

Submission of filled in forms

2nd – 20th December 2019 from 8:30 a.m. – 10:30a.m. On all working days [Mon-Fri]

23rd and 24th December 2019 from 8:30 a.m. – 11:00 a.m.

27th December 2019 from 8:30 a.m. – 11:00 a.m.

Kindly bring Rs.25/- change

Signature of Admission Incharge
